



## 2.2 Template: General risk assessment

*A general risk assessment should be conducted every year. It aims to identify risks and the necessary actions to reduce or remove them. Conducting a regular risk assessment also helps to implement the child safeguarding policy – depending on the actions identified, these can be incorporated into a child safeguarding action plan.*

*The items included in the template are suggestions only and should be adapted to the individual association/club. After the hazards have been identified, the specific risks to children should be pinpointed. For example, a 'lack of coaching qualifications' could result in children being injured or left unsupervised. Each risk/concern should then be rated as high, medium or low, according to the likelihood of it occurring. The action required to manage/reduce the risk should be identified for each.*



Potential hazard/cause of concern	Likelihood of harm happening: low/medium/high (L/M/H)	Specific risk/concern as a result of the hazard, i.e. what could happen	Action required	Action by when/whom
<b>CLUB AND COACHING PRACTICES</b>				
Lack of coaching qualifications				
Lack of supervision				
Lack of guidance for trips, etc.				
Poor practices, e.g. activities not age-appropriate				
Inappropriate discipline				
<b>PERSONNEL</b>				
Recruitment of inappropriate people working directly with children				
Lack of training on safeguarding for coaches				
Unqualified or untrained people in role				
Volunteers lack knowledge of and training on safeguarding				
Other adults with access to children, e.g. security or medical staff				
<b>COMPLAINTS AND DISCIPLINE</b>				
Concerns about behaviour of some adults and peers towards children				
Absence of a complaints and disciplinary procedure within the organisation				
Complaints not being dealt with seriously				
<b>REPORTING PROCEDURES</b>				
Lack of awareness of safeguarding policy/code of conduct				
Lack of procedures for reporting to local authorities/agencies, e.g. police, social services				
Lack of clear policies and procedures				
Child/adults unsure how to report concerns and who to talk to				



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<b>FACILITIES</b>				
Equipment in poor condition/dangerous				
Unauthorised access to designated children's areas and to changing rooms, toilets, etc.				
Photography, filming or recording in prohibited areas				
Children sharing facilities with adults, e.g. dressing rooms, showers				
<b>TRANSPORT AND TRAVEL</b>				
Transport between venues/training is unsafe				
Safeguarding checks have not been carried out on drivers				
No guidance for travelling and trips away, e.g. medical care, overnights, car sharing				
<b>GENERAL ISSUES</b>				
Unauthorised photography and recording of activities				
Inappropriate use of social media and communication between under-18s and adults or peers				
High tolerance of physical violence and injuries				
General behavioural issues				